



Western Cape  
Government

Cultural Affairs and Sport



ANNUAL REPORT TO CITIZENS  
2018/2019

## WHO WE ARE

We are the Department of Cultural Affairs and Sport. We encourage excellence and inclusiveness in sport and culture through the effective, efficient and sustainable use of our resources, and through creative partnerships with others. In moving to excellence and making the Western Cape the sport and cultural centre of South Africa, we will create the conditions for access and mass participation, talent identification and skills development.



## WHO IS IN CHARGE



The Minister is Anroux Marais. She is an elected politician. She is responsible for directing the Department's activities in line with the Provincial Government's policies.



The Head of Department is Brent Walters, a public servant, appointed to ensure that the Department implements the Minister's policies and governmental directives efficiently and effectively.

## WHAT WE DO

Our main services to you, the client, are described below.

### **Arts and Culture Services facilitate the development, preservation and promotion of arts and culture through:**

- Funding arts and culture organisations in the province;
- Supporting capacity building and training for arts administrators; arts practitioners and school based coaches;
- Engaging in partnerships and collaborations with arts and culture organisations, educational institutions and municipalities;
- Provides an enabling environment for the cultural practice of Initiation;
- Providing support for events (e.g. creative platforms and festivals); and
- Providing administrative support to the Western Cape Cultural Commission.

### **Language Services promote multilingualism in the Western Cape as part of building pride and understanding among our people, and to actively develop previously marginalised indigenous languages by:**

- Providing translating, editing and interpreting services to provincial government departments;
- Supporting the implementation of the Western Cape Language Policy in the provincial government;
- Actively developing previously marginalised indigenous languages and South African Sign Language; and
- Providing administrative support to the Western Cape Language Committee.

### **Museums, Heritage and Geographical Names Services promote and preserve the province's heritage through museums, heritage and geographical names services by:**

- Providing the management, support and governance of affiliated museums;
- Engaging in outreach programmes to communities;
- Developing sector specific policies;
- Researching and developing exhibitions;
- Researching the background and origins of geographical names;
- Facilitating educational programmes for schools;
- Facilitating events that contribute to national pride, e.g. Freedom Day; and
- Providing administrative support to the Council of Heritage Western Cape.

### **The Library Service provides library and information services by:**

- Supplying libraries with new library material;
- Facilitating promotional projects and literacy campaigns, e.g. South African Library Week and National Book Week;
- Providing training programmes for public library staff;
- Rolling out the SITA Library Information Management System (SLIMS) at public libraries as well as providing information and communication technology (ICT) infrastructure in libraries;
- Providing free public internet access to library users;
- Increasing access to library services in rural areas through the establishment of mini libraries;

- Providing funding to municipalities for the enhancement of public library services;
- Funding new library facilities; and
- Supporting the upgrading of existing facilities.

### **The Archive Service provides archival and records management services by:**

- Acquiring valuable records;
- Preserving historic archival records;
- Facilitating community awareness programmes and exhibitions;
- Participating in national and international events, e.g. National Archives Week;
- Managing archive reading rooms for researchers;
- Arranging and describing archival material to provide easy access to researchers;
- Conducting records management training programmes in governmental bodies; and
- Approving and appraising records classification systems.

### **The Chief Directorate Sport and Recreation creates access to opportunities in sport for all schools and their learners including coordinating the After School Game Changer.**

It provides development programmes for sport and recreation by:

- Establishing recreation-based organisations;
- Providing support to MOD (Mass participation; Opportunity and access; Development and growth) Recreation Centres;
- Facilitating high-performance sports camps;
- Organising hub festivals;
- Providing support to MOD Sport Centres;
- Providing support to leagues, tournaments, competitions and festivals;
- Building the capacity of coaches;
- Engaging in talent identification;
- Supporting "Sharp Centre" focused development opportunities; and

It promotes opportunities in sport by:

- Providing accessible, affordable facilities, programmes and services;
- Providing funding support to affiliated provincial and regional sport federations;
- Training sports administrators & technical officials;
- Engaging in sport development activities;
- Facilitating high-performance sport programmes;
- Supporting disability sport;
- Supporting women and girls' sport;
- Supporting transformation in sport;
- Providing support to major events; and
- Organising sports awards

The After School Game Changer also maps all after school programmes, advocates for the sector, provides tools and resources to improve quality programming, supports innovation in the sector and fosters partnerships to increase the footprint of after school programmes.



*Lwandle Community Conversations held on 8 February 2019.*



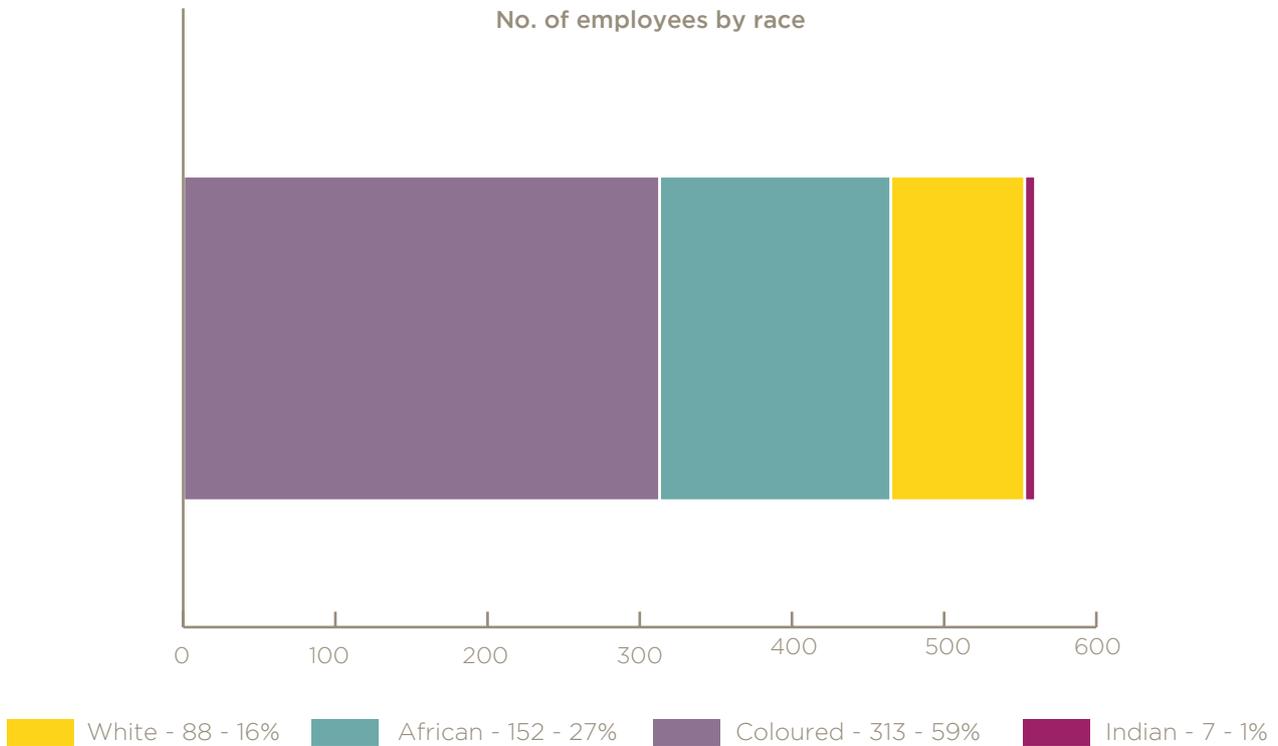
*The opening of an exhibition at the former home of Pres. Nelson Mandela at the Drakenstein Correctional Centre on 11 February 2019.*

## OUR ORGANISATION AND STAFFING

During 2018/19, the Department employed 560 staff (the total includes employees at Head Office, sport and recreation regional offices, regional libraries, regional museums and cultural facilities).

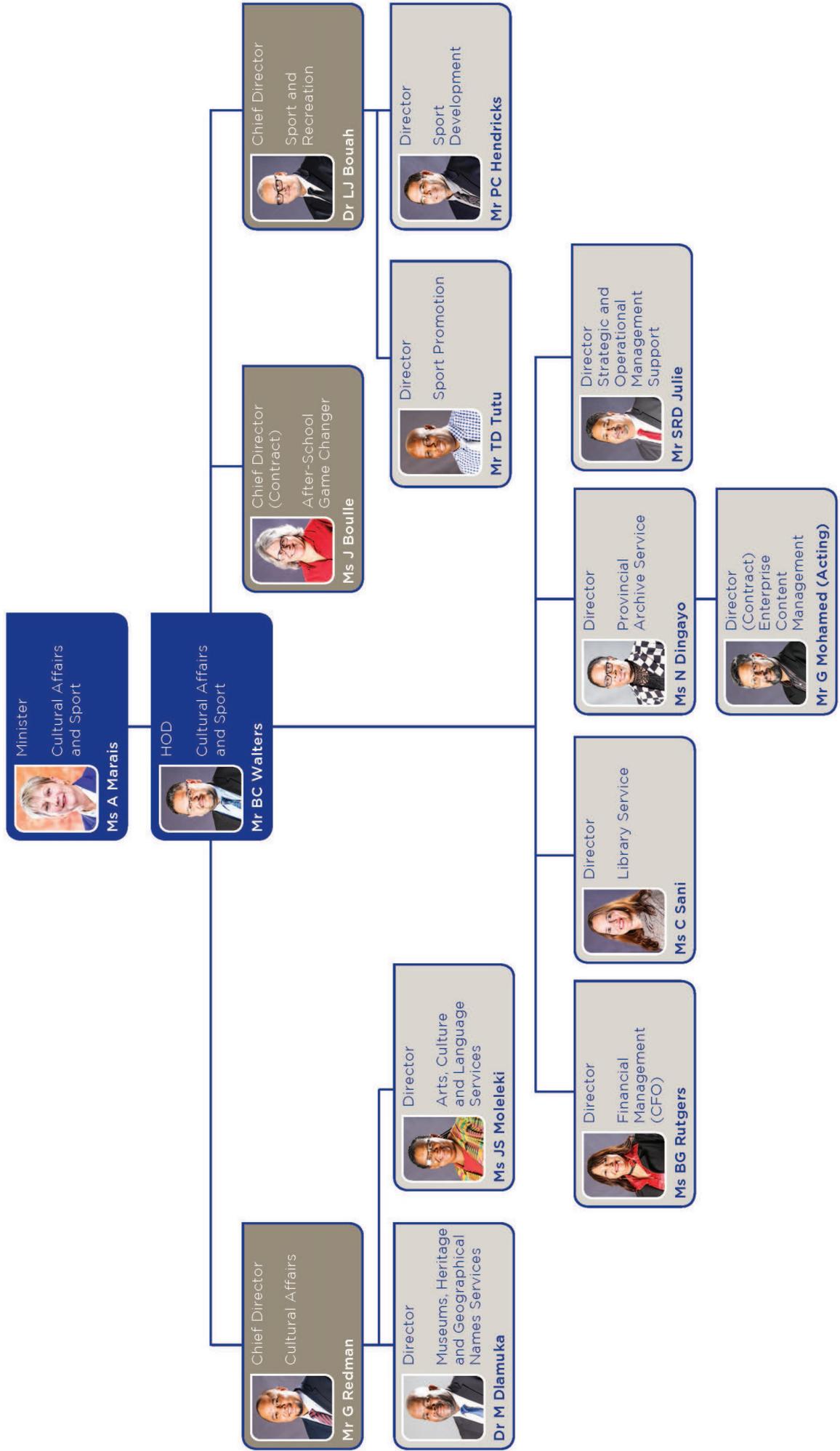
Of the 560 staff, 301 are women, and 12 are persons with disabilities.

English, Afrikaans and Xhosa are the three official languages of the Western Cape and most of our staff can speak at least two of the official languages.



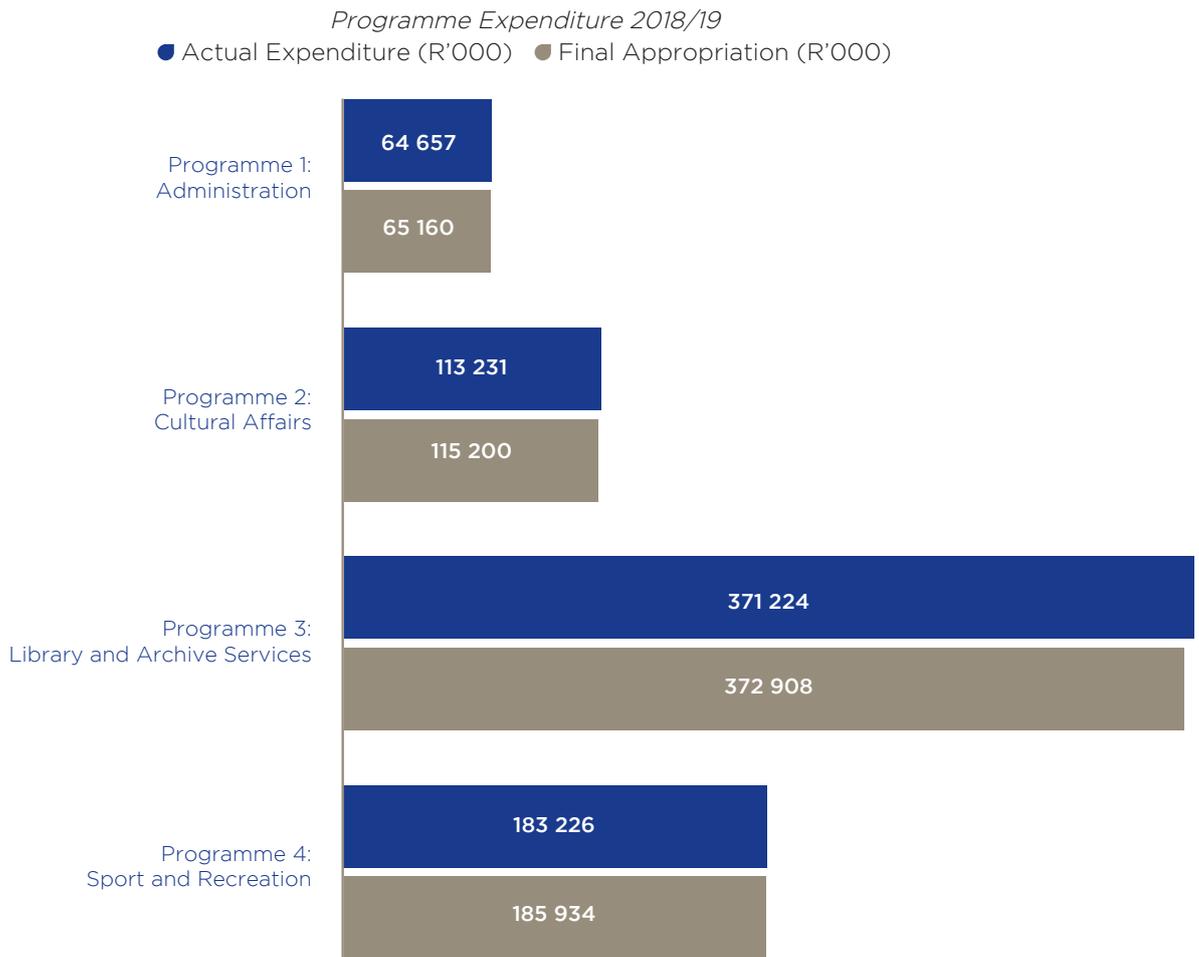


# Organisational Organogram

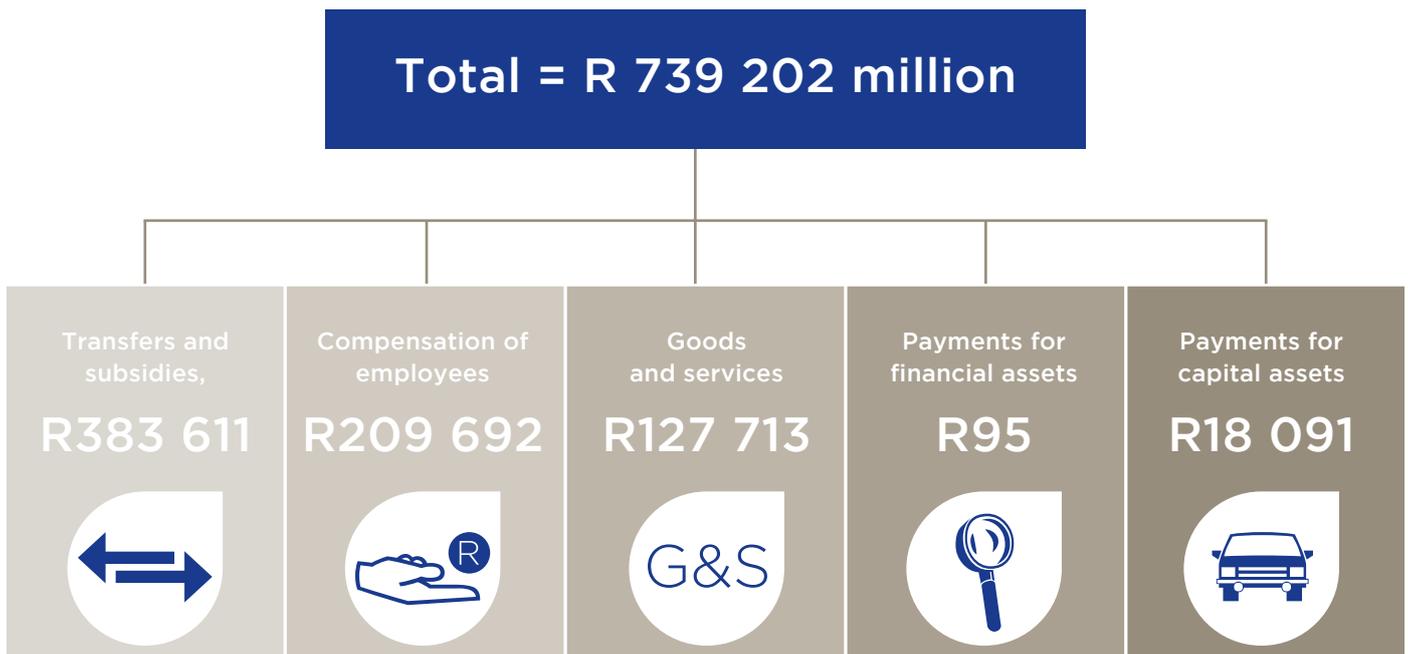


## OUR BUDGET

The total budget for 2018/19 financial year was R 739,202 million of which R 732,338 million was spent (99,1%).



*Expenditure per economic classification (R'000)*



## SERVICE DELIVERY IMPROVEMENT INITIATIVES

Two services were identified for improvement in the Service Delivery Improvement Plan, ie. Access to Cultural Facilities and Museum Education Programmes. These initiatives focused on improving standards linked to the Batho Pele principles of access, information and redress.

2018/19 Achievements in implementing the SDIP included:

- 14 504 persons utilising the Department's cultural facilities.
- The electronic booking system was implemented.
- Education services were provided at 29 affiliated museums.
- 2 educational material packs were translated to increase access.

A more detailed description of the Service Delivery Improvement Plan 2018/19 can be accessed on the Department's website and in the department's Annual Report 2018/19, which is also available on the website.

A customer service charter was developed to inform beneficiaries of their rights and responsibilities in respect of services, of opening and closing times, contact information for key staff, and redress mechanisms.



*Schoemanspoort Cultural Centre in Oudtshoorn.*



*Groot Drakenstein Cultural Centre in Paarl.*

## MAIN ACHIEVEMENTS IN 2018/19

The work of the Department has a demographic and geographic reach across all communities in the areas of arts and culture, libraries, museum services, heritage services, language services archives services, sport and recreation. The Department's main achievements for 2018/19 are listed per Programme below.

### Programme 1

#### Purpose

To provide overall financial and strategic management and administrative support for the Department of Cultural Affairs and Sport.

#### Highlights

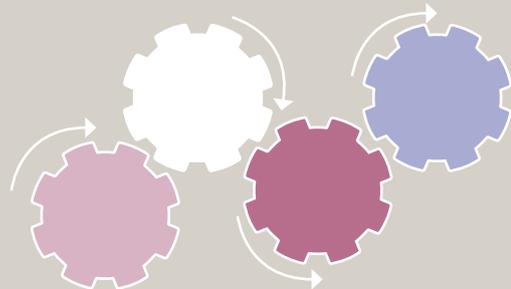
The Department achieved 106 of 108 Performance indicators (75 Programme Performance Indicators + 31 Conditional Grant indicators) through the combined effort of its seven main sub-programmes.

The Department **achieved an unqualified audit** for the year under the review.



**1 PLAN WAS IMPLEMENTED** for improving audit outcomes and reducing the audit findings to achieve service excellence.

**2 SERVICE DELIVERY**  
improvement initiatives implemented



**1 EVALUATION CONDUCTED**  
on the Department's implementation of Enterprise Content Management (ECM)



**4 QUARTERLY**  
performance monitoring reports were compiled.



**4 QUARTERLY VERIFICATION**  
reports were compiled.



**1 UAMP**  
(User Asset Management Plan) submitted.

## Programme 2: Cultural Affairs

### Purpose

To provide arts, culture, museum, heritage, and language-related services to the inhabitants of the Western Cape.

### Highlights

The Department has built networks amongst its funded organisations and community programmes, through the integration of programmes which has resulted in the sharing of strategies and experience in the art form.

- 467 EPWP (Expanded Public Works Programme) job opportunities were created.
- 32 Community structures were supported.
- 267 Practitioners benefitted from capacity building opportunities.
- 30 Affiliated museums were supported through transfer payments.
- 340 Geographical names were verified and reviewed by the Western Cape Provincial Geographical Names Committee.
- 6 Projects were implemented to address the legislative mandate to promote multilingualism, previously marginalised indigenous languages and SA Sign Language.



Most Wanted were named as the Best Ensemble at the Eden Drama Festival on 23 February 2019.



Hostel 33 at the Lwandle Migrant Labour Museum was announced as a Provincial Heritage Site on 24 September 2018.

### Programme 3: Library and Archives Services

#### Purpose

To provide comprehensive library and archive services in the Western Cape.

#### Highlights

- 375 Library service points were supported across the Province to deliver and promote a culture of reading and learning.
- 3 New libraries received ICT infrastructure and 226 Libraries received free internet for communities through the Rural Library Connectivity project.
- 2 New libraries were completed and 1 was upgraded in the year under review.



11 Promotional projects for Library Services took place

Bhuki saying hello to some of the children at Pearl's Little Ones crèche during the launch of National Book Week on 23 April 2018



Storytellers who participated in the Oral History initiative in Mossel Bay receive framed posters on 3 December 2018.

## Highlights

- The Archives Digitization project to digitise the historical collection of archival material continued. This project aims to eventually provide electronic access to the entire scope of the historical archival collection held by the Archives.
- The Archives hosted National Archives Week in the second week of May 2018. This open week of celebration provided opportunities for the various communities, schools, universities, and other stakeholders to get more insight on the use of archives; tour the strong rooms and essential back-room services such as the preservation of archival records.
- 35 513 records were consulted
- 30 Community outreach programmes took place
- 262 Record managers were trained
- 8 896 visits to archives by researchers took place



Students reading a display at International Archives Day celebrations at the Paarl Library on 8 June 2018.



Minister Anroux Marais receives a medal from VOC Foundation for the good work of the Archives Service on 8 November 2018.

## Programme 4: Sport and Recreation

### Purpose

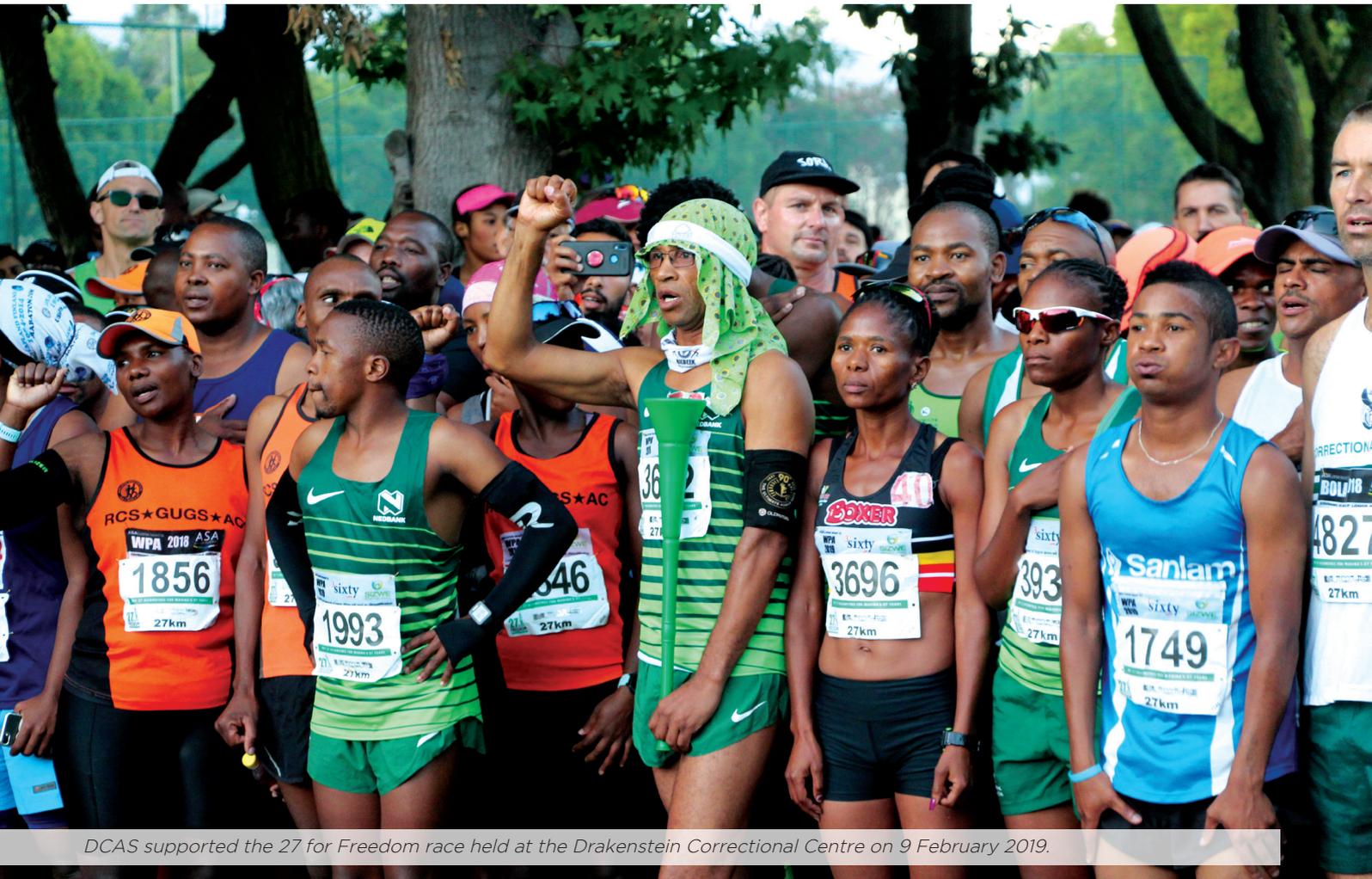
To provide sport and recreation activities for the inhabitants of the Western Cape.

### Highlights

- 180 Clubs were supported.
- 132 Federations were funded.
- 6 Women and girls programmes were supported.
- Athletes with disabilities were supported to prepare for the Provincial Championships.
- 74 Major events were hosted in the WC, including the Cape Town Cycle Tour, ABSA Epic, Nelson Mandela Freedom Race and the Cape Town Marathon.
- 30 Sport Legends in various sporting codes were honoured.
- The Annual Sport Awards was hosted to recognise athletes for outstanding achievement.
- The Department, in conjunction with the Western Cape Older Persons Forum and the local municipalities, provided the opportunity for senior citizens to participate in the Golden Games.
- The National Youth Camp was held in December 2018 at the Waterval Resort, in Tulbagh. It provided an opportunity for youth to participate and learn valuable life skills.
- The Western Cape Provincial team achieved 3<sup>rd</sup> place at the 2018 South African National Schools Championship (SANSC) Summer Games and attained 12 gold, 30 silver and 42 bronze medal places. At the South African Indigenous Games Championship, the Western Cape attained silver medals in Morabaraba, and bronze medals in Kgati and Kho-Kho, and achieved 6<sup>th</sup> place in Jukskei.
- School-going learners participated in after-school activities at 181 school-based Mass participation; Opportunity and access; Development and growth (MOD) Centres, thus creating a safe space and environment for participation in fun-filled activities, play, recreation, sport, arts, culture, as well as eLearning and academic support activities.



Minister Anroux Marais with Sport Legend Heidi de Kock at the Sport Legend Awards on 13 December 2018.



DCAS supported the 27 for Freedom race held at the Drakenstein Correctional Centre on 9 February 2019.



A netball game during the Rural Development Sport Games in Villiersdorp on 1 September 2018.



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The Department's performance targets for 2018/19 are published in its Annual Performance Plan 2018/19, available on the Department's website at: <https://www.westerncape.gov.za/dept/cas/documents/plans/2016/40594>

Afrikaans and isiXhosa versions of this publication are available on request



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